

**SAMPLE: MUTUAL AGREEMENT TO TERMINATE CONTRACT
OF EMPLOYMENT**

Pursuant to Section 212 of The Education Act, 1995, it is hereby mutually agreed that the contract of employment between _____ and the _____ School Division No. _____ is hereby terminated effective _____ subject to the following conditions:

1. That _____ shall receive the retirement _____ (gratuity or incentive as per board policy or as per the local collective agreement).

AND/OR

2. That the _____ School Division No. _____ shall offer _____

- i) a temporary contract for the period _____ to _____ ,
- or
- ii) a replacement contract for the academic year 20____ to 20____ ,
- or
- iii) a continuing contract for the period commencing _____ .

The contract of employment is subject to the terms of The Education Act, 1995, and forms part of this agreement.

AND

3. That neither party to this agreement will have any future claims upon the other nor any future obligations to the other beyond those contained within this agreement.

DATE DATE

SIGNATURE OF TEACHER FOR SCHOOL DIVISION DIVISION NO.

WITNESS WITNESS